Local CV and Job Application Support

A simple guide to places in and around Ealing that can help with CVs, job searches, applications and interview preparation.

Organisation / service	What they can help with	How to access
Ealing Council Work Clubs (During school term time)	Careers advice, CV support, job searching, application support, interview tips and confidence building.	Drop-in sessions: **Southall Library, UB2 4BQ:** Thursday, 10am–2pm **Ealing Central Library, W5 5JY:** Friday, 10am–2pm For more information email **workclubs@ealing.gov.uk** or call **020 8825 8611 / 020 8825 9853.**
Work Ealing	Practical support including help looking for a new or better job, interactive events, training career coaches including CV writing, and Training and qualifications. Website also has a host of vacancies.	Visit **workealing.com** online. Call **020 8825 8486** Or use the contact form on their website via "Contact"
Action West London	Employment guidance, workshops, skills support, ESOL and literacy classes, and help to improve employability.	16–18 Crown Street, Acton W3 8SB. Open Monday to Friday, 9am–5pm. Phone 020 8993 9605 or email info@actionwestlondon.org.uk.
Beam Ealing	Free job support, including help with CVs, job applications and interview preparation. Beam may also help fund items needed to start work, such as training, travel, equipment or childcare.	Register online via **beam.org/ealing** or ask about referral through Beam's Ealing programme.
Golden Opportunity Skills and	Help with filling in job applications, job searching, interview techniques, creating a CV,	Resource Centre, Featherstone Terrace, Southall UB2 5AL.

Development (GOSAD)	using the internet for job searches and improving English.	Or W13 Impact Hub (West Ealing), 1 Bayham Road, W13 0TQ Contact GOSAD to book an appointment with an employment adviser. Call **020 8571 9529.**
Scope Employment Support	Support for disabled people, including CV writing, job searching, interview preparation, career advice, confidence building and advice on reasonable adjustments.	Register online through Scope employment services (Support to work) or email **supporttowork@scope.org.uk**
Jobcentre Plus	Help to find work, information about benefits, and possible support with costs linked to finding employment.	Contact your local Jobcentre Plus or search online for your nearest office. Call **0800 169 0190 / 0845 608 8551**

Before you go

- Take a copy of your current CV if you have one.
- Bring details of your work history, education, training and volunteering experience.
- If you are applying for a specific job, bring the job advert or job description.
- Ask whether you need to book an appointment or whether you can drop in.
- Check opening times before travelling, as services may change.

Useful reminder

Some services are drop-in and others require an appointment or referral. If you are helping someone else, it is best to phone or email first to check eligibility, times and what documents they should bring.